

Douglas A. Ducey,
Governor

Arizona State Board of Dental Examiners

“Caring for the Public’s Dental
Health and Professional Standards”



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OPEN SESSION MINUTES

September 10, 2021 Board Meeting

On the aforementioned date, members of the Arizona State Board of Dental Examiners’ (“Board”) held a board meeting at the Board’s office, in Boardroom A, 1740 West Adams Street, Phoenix, Arizona 85007. The meeting was also held virtually and telephonically due to the COVID-19 pandemic. The Board met in executive session during its consideration of agenda items IV.A.1, IV.E.4, and IV.H.1 as stated herein.

BOARD MEMBERS

	<i>Anthony Herro, DDS</i>	President and Licensed Dentist Member
X	<i>Lisa B. Bienstock, DMD</i>	Vice-President and Licensed Dentist Member
X	Morgan B. Burg	Business Entity Member
	<i>Edward H. Christensen, DDS</i>	Licensed Dentist Member
	Aditya Dynar	Public Member
	Tamer El-Gendy	Licensed Dentist Member
	<i>Nick Goodman</i>	Public Member
	<i>Marilyn J. McClain, RDH</i>	Licensed Hygienist Member
	<i>Russell Jeffrey Morrow, DDS</i>	Licensed Dentist Member
	<i>Vicki B. Penna, RDH</i>	Licensed Hygienist Member
X	Leslie D. Seaman, DDS	Licensed Dentist Member
	Joined the meeting at 10:45 a.m.	
X	Absent	
	<i>Board members in italics participated in-person</i>	

STAFF AND ASSISTANT ATTORNEY(S) GENERAL PRESENT

	<i>Ryan P. Edmonson</i>	Executive Director
	<i>Kristina C. Gomez</i>	Deputy Director
	<i>Marc Harris, Esq</i>	Assistant Attorney General
	<i>Scott Donald, Esq</i>	Assistant Attorney General
	<i>Carrie Smith, Esq</i>	Assistant Attorney General
	<i>Julie Cutler, DMD</i>	Deputy Chief Investigative Consultant
	<i>Sherrie Biggs</i>	Assistant Deputy Director
	<i>Selena Acuna</i>	Compliance Officer
	<i>Yazmin Bustamante</i>	Executive Assistant

Staff members in italics participated in-person

GUESTS PARTICIPATING AND/OR PRESENT

Julia Francuzik	Applicant
Jeffery J. Tonner, Esq.	Attorney for Respondents
Robert Strain, DDS	Respondent
Dina Anagnopoulos, Esq.	Attorney for Respondent
Kelly Mary Slater	Respondent
<i>Victor Trujillo</i>	Respondent
Robert Zena, DMD	President of the AADB
Tonia Socha-Mower	Executive Director of the AADB
Michelle Thompson, Esq.	Attorney for Respondents
Jennifer Wells	Respondent
<i>Susan McLellan, Esq.</i>	Attorney for Respondents
Pourya Shahnaz	Respondent
<i>James Goidwin, Esq.</i>	Attorney for Respondent
<i>Kenny Lam</i>	Respondent
Brown “Skip” Harris, DDS	Consultant
Jeffrey Schmelter	Respondent
Gina Elrod	Respondent
Paul Northup, DDS	Respondent
<i>G.I.</i>	Complainant’s Mother

Guests in italics participated in-person

I. CALL TO ORDER AND ROLL CALL

Dr. Hardy called the Board’s meeting to order at 8:04 a.m. However, due to technical difficulties a roll call of the Board members was taken at 8:20 a.m. and a quorum was established.

III. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

There were no declarations of conflicts of interest.

II. CALL TO THE PUBLIC

No individuals addressed the Board.

IV. ITEMS FOR BOARD REVIEW, DISCUSSION AND POSSIBLE ACTION

A. Application(s) for Licensing of Dentist(s) or Hygienist(s) – A.R.S. § 32-1231 et seq. and 32-1281 et. seq. respectively

1. Francuzik, Julia, DMD

Motion: Dr. Herro moved for the Board to enter into executive session to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

Second: Dr. Morrow

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

The Board entered into executive session at 8:22 a.m.

The Board returned to open session at 8:40 a.m.

No legal action was taken by the Board during executive session.

Dr. Francuzik answered the Board's questions regarding this matter. Dr. Herro informed the applicant that "clinical examination" is not a defined term in the Boards statutes and rules. However, the Board views a clinical examination as hands-on experience. The Board further informed the applicant of the 5 year restriction to reapply if licensure was denied. Dr. Francuzik decided to withdraw her application to reapply through an examination that meets the Boards requirements.

2. Shatkin, Todd Ellis, DDS

Motion: Dr. Christensen moved to grant licensure.

Second: Dr. Herro

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

3. Virk, Navdeep S., DDS

Motion: Dr. Herro moved to grant licensure.

Second: Dr. Christensen

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

C. Review of Investigation(s) – Case(s) Recommended for Dismissal

1. 202000127-MP; Samain, Omaima S.

Mr. Tonner was available to represent Dr. Samain during the Board's consideration of this matter.

Motion: Dr. Morrow moved to dismiss the case since no deviations were found.

Second: Dr. Christensen

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

D. Review of Investigation(s) – Case(s) Recommended for a Letter of Concern

1. 202000083-MP; Strain, Robert Lee

Dr. Strain was available to answer the Board's questions during the consideration of this matter. Dr. Cutler reported that no deviations were found in Arizona.

Motion: Dr. Morrow moved to dismiss the case.

Second: Dr. Herro

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

2. 202000159; Wright, Jack G.

Ms. Anagnopolous was present to answer the Board's questions on behalf of Dr. Wright. Ms. Anagnopolous stated that there was no deviation from the standard of practice and further indicated that Dr. Wright refunded the patient and requested that the case be

dismissed. The Board was further informed that the complainant had withdrawn their complaint.

Motion: Dr. Herro moved to dismiss the case.

Second: Dr. Christensen

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

3. 202000164; Smith, Johnny Lee

Motion: Dr. Morrow moved to dismiss the case.

Second: Christensen

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

4. 202100001-AO; Bill, Crystal Lee

Motion: Dr. Herro moved to dismiss the case.

Second: Dr. Morrow

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

E. Review of Investigation(s) – Case(s) Recommended for Issuance of a Non-Disciplinary Order for Continuing Education – A.R.S. § 32-1263.02(F)(3)

1. 202000088; Slater, Kelly Mary

Motion: Dr. Morrow moved to issue a non-disciplinary order with the requirement of continuing education for 4 hours of risk management and 3 hours of oral surgery.

Second: Dr. Herro

Dr. Morrow withdrew his motion.

Dr. Slater answered the Board's questions during the consideration of this matter. Dr. Christensen commented that the infection appeared minimal based on the pictures.

Motion: Dr. Morrow moved to issue a non-disciplinary order, requiring the completion of 4 hours of CE in risk management and 3 hours in oral surgery.

Second: Dr. Herro

Dr. Morrow stated that continuing education would be helpful to prevent the problem from recurring.

Vote: 5-aye, 2-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

Dr. Christensen and Dr. El-Gendy voted against the motion.

4. 202000129; Trujillo, Victor E.

Dr. Trujillo read a statement to the Board and stated that the report is inadmissible. The Board asked board staff if the case was done routinely or if there was any deviation. Mr. Edmonson stated that the investigators report is not a public document.

Motion: Dr. Morrow moved for the Board to enter into executive session to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

Second: Dr. Herro

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

The Board entered into executive session at 9:22 a.m.

The Board returned to open session at 9:38 a.m.

No legal action was taken by the Board during executive session.

Dr. Herro stated that the investigative report was thorough and appropriate to warrant the recommendation for non-disciplinary action with continuing education.

Motion: Dr. Herro moved to issue a non-disciplinary order requiring the completion of 4 hours of CE in risk management and 4 hours in endodontics. The CE hours shall be in addition to the hours required for license renewal and shall be completed within 12 months. Online courses are acceptable.

Second: Ms. McClain

Dr. Herro rescinded his motion.

The Board took a short break from 9:42 a.m. to 9:53 a.m.

Roll call of the Board members was taken and a quorum was established.

Motion: Dr. Herro moved to issue a non-disciplinary order requiring the completion of 4 hours of CE in risk management and 3 hours in endodontics. The CE hours shall be in addition to the hours required for license renewal and shall be completed within 12 months. Online courses are acceptable.

Second: Ms. McClain

Vote: 6-aye, 1-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

Mr. Dynar voted against the motion.

B. Review Administrative Law Judge's ("ALJ") Recommended Decision(s)

1. 21F-202100060-DEN; Jackson, Roger L. and Chandler, Rebekah A.

Mr. Hargraves requested that the Board accept the recommendations as written by the administrative law judge.

Motion: Dr. Herro moved to adopt the recommendations by the administrative law judge.

Second: Dr. Morrow

Roll call

Dr. Herro- aye

Mr. Dynar- aye

Dr. Christensen- aye

Dr. El- Gendy- aye

Ms. McClain- aye

Dr. Morrow- aye

Ms. Penna- aye

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

Motion: Dr. Herro moved to adopt the Conclusions of Law as recommended by the administrative law judge.

Second: Dr. Morrow

Roll call

Dr. Herro- aye

Mr. Dynar- nay

Dr. Christensen- aye

Dr. El- Gendy- aye

Ms. McClain- aye

Dr. Morrow- aye

Ms. Penna- aye

Vote: 6-aye, 1-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

Motion: Dr. Herro moved to adopt the Board Order as recommended by the administrative law judge to revoke both parties' licenses.

Second: Dr. Morrow

Roll call

Dr. Herro- aye

Mr. Dynar- nay

Dr. Christensen- aye

Dr. El- Gendy- aye

Ms. McClain- aye

Dr. Morrow- aye

Ms. Penna- aye

Vote: 6-aye, 1-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

VII. AMERICAN ASSOCIATION OF DENTAL BOARDS (“AADB”)

Board met with Ms. Socha-Mower and Mr. Zena to learn more about the American Dental Association (“ADA”), the AADB and the American Association of Dental Administrators (“AADA”) and their relationships with each other and the Arizona Board. Mr. Zena requested that the Board accept programs that are approved by the ACES program as bonafied education.

VIII. PROMETHEAN DENTAL SYSTEMS (“PDS”)

A presentation by Ms. Richardson regarding PDS’s remediation services was presented to the Board. Ms. Richardson requested that the Board consider PDS a board-approved continuing education and remediation provider.

IV. ITEMS FOR BOARD REVIEW, DISCUSSION AND POSSIBLE ACTION

E. Review of Investigation(s) – Case(s) Recommended for Issuance of a Non-Disciplinary Order for Continuing Education – A.R.S. § 32-1263.02(F)(3)

2. 202000112-MP; Allen, Lan E.

Ms. Thompson made a statement on behalf of Dr. Allen, and explained that Dr. Allen had conducted the emergency extraction as a favor to a friend. Ms. Thompson clarified that there was no exchange of funds and that Dr. Allen has since adopted a new office protocol to never treat a patient without staff present in addition to completing continuing education in risk management and record keeping. Ms. Thompson answered the Board's questions and indicated that the patient confirmed that verbal consent was given prior to the extraction.

Motion: Dr. Morrow moved to issue a letter of concern for record keeping.

Second: Dr. Christensen

Vote: 7-aye, 0-nay, 0-abstain, 0-recuse, 4-absent. Motion passed.

3. 202000121; Wells, Jennifer Lorene

The Board acknowledged receipt of a letter from the complainant. Dr. Wells was available during the Board's consideration of the case. Ms. McLellan informed the Board that the case had been resolved through a confidential settlement. Ms. McLellan further stated that Dr. Wells recognized that she should have thoroughly discussed the change in treatment with the patient; however, objected to the allegations of fraudulent activity and billing irregularity. Dr. Wells subsequently answered the Board's questions pertaining to the technicalities of the treatment.

Mr. Goodman joined the meeting in person at 10:45 a.m.

Motion: Dr. Morrow moved to issue a non-disciplinary order, requiring the completion of 4 hours of CE in risk management.

Dr. Morrow rescinded his motion.

Motion: Ms. McClain moved to dismiss the case.

Second: Dr. Christensen

Vote: 5-aye, 2-nay, 1-abstain, 0-recuse, 3-absent. Motion passed.

Ms. Penna and Dr. Morrow voted against the motion.

Mr. Goodman abstained.

5. 202000163-MP; Shahnaz, Pourya

Dr. Shahnaz was available during the Board's consideration of this matter. Ms. McLellan addressed the Board on behalf of Dr. Shahnaz and acknowledged that there were

recordkeeping issues; however, indicated that the clinical care provided to the patient was appropriate. Ms. McLellan further stated that the patient was absent from care for over one year. The Board asked for clarification on the documentation and the patient's medical history issues and emphasized the importance of educating patients. Dr. Shahnaz further answered the Board's questions. Ms McLellan clarified that Dr. Shahnaz received medical clearance for the patient to go through the procedure and that the amount of anesthesia administered was appropriate.

Motion: Dr. Morrow moved to offer a disciplinary consent agreement, requiring the completion of 4 hours of CE in risk management and 4 hours in removal of prosthesis. The CE hours shall be in addition to the hours required for license renewal and shall be completed within six months. Online courses are acceptable due to COVID-19 restrictions.

Second: Dr. Herro

Dr. Morrow expressed his concern that ten teeth were removed without proper documentation.

Roll call

Herro- nay

Christensen- nay

Dynar- nay

El-Gendy- aye

Goodman- nay

McClain- nay

Morrow- aye

Penna- nay

Vote: 2-aye, 6-nay, 0-abstain, 0-recuse, 3-absent. Motion failed.

Motion: Dr. Herro moved to issue a non-disciplinary order for continuing education with 4 hours for risk management and 4 hours for removal of prosthesis. The CE hours shall be in addition to the hours required for license renewal and shall be completed within six months. Online courses are acceptable due to COVID-19 restrictions.

Second: Ms. Penna

Vote: 6-aye, 2-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

Dr. Christensen and Ms. McClain voted against this motion.

H. Review of Investigation(s)

1. 202000256-AO; Lam, Kenny D.

Dr. Lam was available to answer the Board's questions during the consideration of this matter. Mr. Goodman represented Dr. Lam, and asked that the Board examine the timeline from when the patient left Dr. Lam's office and the care that was provided to the patient after being discharged. The Board requested clarification from the consultant. Dr. Harris addressed the Board and stated that the patient was unable to get in the vehicle on her own, sufficient comotion was going on enough for Dr. Lam to get involved and that

was enough reason to not safely discharge the patient. In addition, the fact that the patient's death occurred shortly after being discharged is suggestive that the patient was not dischargeable. In regards to the allegation of improper billing, Dr. Harris stated that some of the procedures that were billed were not performed.

Motion: Dr. Herro moved for the Board to enter into executive session to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

Second: Mr. Goodman

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

The Board entered into executive session at 11:40 a.m.

The Board returned to open session at 11:56 a.m.

No legal action was taken by the Board during executive session.

Dr. Herro stated that the investigative material had enough substance of unprofessional conduct to warrant a formal interview. Dr. Harris stated that there is not much more that may come out if additional investigation is conducted. Dr. Lam addressed the Board to clarify that the patient had difficulties getting into the vehicle because the vehicle was lifted and that exerted energy. Mr. Lam further stated that he recommended to the patient to use the oxygen during the drive home; however, the patient refused.

Motion: Dr. Herro moved to invite Dr. Lam for a formal interview for possible acts of unprofessional conduct.

Dr. Herro rescinded his motion.

The Board discussed if it would be beneficial to direct staff to reach out the decedent's boyfriend and the lift driver for further information.

Motion: Dr. Herro moved to invite Dr. Lam for a formal interview for possible acts of unprofessional conduct as set forth in the investigative materials pursuant to A.R.S. § 32-1201.01(14) and A.R.S. § 32-1201(16).

Second: Mr. Goodman

Vote: 6-aye, 2-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

Mr. Dynar and Ms. McClain voted against this motion.

F. Review of Investigation(s) – Case(s) Recommended for an Offer/Issue of a Disciplinary Consent Agreement

2. 202000023; Lam, Kenny D.

Dr. Lam answered the Board's questions for alleged billing irregularities and documentation issues and explained his new documentation procedure.

Motion: Dr. Herro moved to consolidate this case with 202000256-AO to invite Dr. Lam for a formal interview for possible acts of unprofessional conduct as set forth in the investigative materials pursuant to A.R.S. § 32-1201. 01(14) and A.R.S. § 32-1201(16).

Second: Dr. Morrow

Vote: 6-aye, 2-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

Mr. Dynar and Mr. Goodman voted against this motion.

E. Review of Investigation(s) – Case(s) Recommended for Issuance of a Non-Disciplinary Order for Continuing Education – A.R.S. § 32-1263.02(F)(3)

6. 202000175; Lam, Kenny D.

Dr. Cutler summarized the case and informed the Board that there were no deviations; however, record keeping was a concern. The Board was further informed that the patient and Dr. Lam came to a resolution and the patient subsequently withdrew the complaint.

Motion: Dr. Morrow moved to issue a letter of concern for record keeping.

Second: Dr. Christensen

Dr. Morrow rescinded his motion.

The Board further discussed the case and asked Dr. Lam questions pertaining to the technicalities of the procedure.

Motion: Dr. Morrow moved to issue a letter of concern for record keeping.

Second: Dr. Christensen

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

The Board took a break from 12:40 p.m. to 12:56 p.m.

Roll call of the Board members was taken and a quorum was established.

G. Review Draft Disciplinary Consent Agreement

1. 202000111; Choi, Cheol Myeong

The Board reviewed and discussed the Draft Disciplinary Consent Agreement..

Motion: Dr. Herro moved to amend the Draft Disciplinary Consent Agreement to remove the statutory violation of A.R.S. 32-1201(16) for billing irregularity.

Dr. Herro rescinded his motion.

The Board observed that there were procedures done that were not needed and were billed for and expressed their concern for gross over treatment.

Motion: Dr. Morrow moved to offer the consent agreement as proposed and if not accepted invite the respondent to a formal interview.

Second: Ms. Penna

Roll call

Herro- aye

Christensen- aye

Dynar- aye

El-Gendy- aye

Goodman- aye

McClain- aye

Morrow- aye

Penna- aye

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

F. Review of Investigation(s) – Case(s) Recommended for an Offer/Issue of a Disciplinary Consent Agreement

1. 201900299; Schmelter; Jeffrey

Dr. Schmelter was available during the Board's consideration of the matter. Mr. Tonner addressed the allegations of local anesthetic toxicity.

Motion: Dr. Herro moved to issue a non-disciplinary order requiring the completion of 4 hours of CE in risk management, 3 hours in local anesthesia and 4 hours in oral surgery. The CE hours shall be in addition to the hours required for license renewal and shall be completed within six months. Online courses are acceptable due to COVID-19 restrictions.

Second: Dr. Morrow

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

3. 202000093; Paradise Valley Family Dental, LLC

Dr. Elrod, owner of Paradise Valley Family Dental, LLC and Mr. Tonner were available to answer the Board's questions. Mr. Tonner addressed the reasons why the clinic denied further services to the patient. Dr. Elrod stated that they attempted to get a hold of the patient multiple times to get the patient rescheduled; however, did not mail a 30 day letter to inform the individual that they were dismissed from being a patient.

Motion: Ms. McClain moved to dismiss the case.

Second: Dr. Herro

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 2-absent. Motion passed.

4. 202100075; Northup, Paul W.

Dr. Northup was available during the Board's consideration of the matter. Mr. Tonner explained the circumstances of the incident and indicated that Dr. Northup thought it only applied if the incident occurred in office or if it may affect patient safety.

Motion: Ms. McClain moved to offer a disciplinary consent agreement of a fine for \$500 civil penalty for failure to report an arrest under A.R.S. § 32-3208 to be paid within 30 days and if not signed invite Dr. Northup to a formal interview.

Second: Mr. Goodman

Roll call

Herro- aye

Christensen- aye

Dynar- nay

El-Gendy- aye

Goodman- aye

McClain- aye

Morrow- aye

Penna- aye

Vote: 7-aye, 1-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

H. Review of Investigation(s)

2. 2020000138, 202000141, 202000143, 202000145, 202000146, 202000148, 202000150, 202000151, 202000166, 202000173, 20200019, 202000182, 202000191, 202000198 and 202000202; Ireland, Barbara

The Board discussed that due to the bankruptcy laws the Board no longer had purview. There were no clinical issues or deviations from the standard of care.

Motion: Dr. Herro moved to dismiss the cases.

Second: Dr. Morrow

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

V. **CONSENT AGENDA**

A. Board Dental/Hygiene Consultant(s) and Anesthesia and Sedation Evaluator(s)

1. Brady, Jason Wayne (*Anesthesia and Sedation Evaluator*)
2. Hoaglin, Donald Roy (*Anesthesia and Sedation Evaluator*)

B. Executive Director Complaint Terminations – A.R.S. § 32-1263.03

- | | |
|----------------|--------------------|
| 1. 202000042; | 11. 202000082; |
| 2. 202000062; | 12. 202000084; |
| 3. 202000064; | 13. 202000096; |
| 4. 202000068; | 14. 202000099; |
| 5. 202000072; | 15. 202000109; |
| 6. 202000074; | 16. 202100040; |
| 7. 202000077; | 17. 202100041; |
| 8. 202000078; | 18. 202100045; and |
| 9. 202000079; | 19. 202100046. |
| 10. 202000080; | |

C. Termination of Board Orders(s)/Consent Agreements(s)

1. 201900128; Collins, Harry
2. 201900239; Kaur, Jaskeerat
3. 201900297; Manning, Gregory

Motion: Dr. Herro moved to approve the consent agenda.

Second: Mr. Goodman

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

IX. AMERICAN ASSOCIATION OF ORTHODONTISTS (“AAO”)

There was no discussion on AAO’s revised Clinical Practice Guidelines.

VI. INVESTIGATIVE COMMITTEE

The Board discussed establishing an investigative committee and agreed to have the investigative committee consist of 11 members with at least 5 years of experience. The Board further considered reviewing the selection of committee members annually rather than setting term limits.

Motion: Dr. Morrow moved to develop a subcommittee comprised of Dr. Herro, Dr. Bienstock, Mr. Edmonson and Ms. Gomez to select 11 members with 9 alternates.

Second: Ms. Penna

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

X. EXECUTIVE DIRECTOR’S REPORT

A. Budget Update

Ms. Gomez informed the Board that board staff placed a request for a full time employee to assist in the licensing department, funding for Adobe software and a new licensing database.

B. 2022 Board Meeting Dates

1. January 28, 2022
2. March 4, 2022
3. April 1, 2022
4. May 6, 2022
5. June 24, 2022
6. August 5, 2022
7. September 9, 2022
8. October 7, 2022
9. November 4, 2022
10. December 2, 2022

Mr. Edmonson informed the Board that there are ten proposed meeting dates for 2022 based on the thirty-five percent increase in the industry.

Motion: Dr. Herro moved to approve the board meeting dates for 2022.

Second: Ms. McClain

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.

XI. SUMMARY OF CURRENT EVENTS

Mr. Edmonson informed the Board that two new candidates were hired as contract employees.

XII. DISCUSSION REGARDING FUTURE MEETINGS AND POSSIBLE ACTION ITEMS FOR FUTURE MEETING AGENDAS

XIII. NEXT BOARD MEETING DATE

A. October 1, 2021

XIV. ADJOURNMENT

Motion: Dr. Morrow moved to adjourn at 2:23 p.m.

Second: Ms. McClain

Vote: 8-aye, 0-nay, 0-abstain, 0-recuse, 3-absent. Motion passed.