



Arizona State Board of Dental Examiners

“Caring for the Public’s Dental
Health and Professional Standards”

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OPEN SESSION MINUTES

March 20, 2023

Guideline Steering Committee Meeting

On the aforementioned date, members of the Arizona State Board of Dental Examiners’ (“Board”) Guideline Steering Committee (“Committee”) held a virtual/telephonic meeting. The Committee did not meet in executive session.

COMMITTEE MEMBERS

	Anthony Herro, DDS	Chairperson and Board President
	Aditya Dynar	Board Member
X	Russell Jeffrey Morrow, DDS	Board Member
	Anthony Caputo, DDS	Committee Member
	Kevin Earle	Committee Member
X	Brown “Skip” Harris, DDS	Committee Member
	Jeffery J. Tonner	Committee Member
	Joined/deperted as denoted in the body of the minutes	
X	Absent	

STAFF PRESENT

Ryan P. Edmonson	Executive Director
Kristina C. Gomez	Deputy Director
Scott Donald, Esq.	Assistant Attorney General
Sherrie Biggs	Assistant Deputy Director
April Romero	Chief Compliance Officer
Yazmin Bustamante	Executive Assistant

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:01 p.m. by Dr. Herro. Roll call of the committee members was taken and a quorum was established.

II. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMMITTEE MEETING MINUTES

A. Discussion and approval of the Open Session Minutes from the February 23, 2023 committee meeting.

Motion: Dr. Herro moved to approve the Open Session Minutes from the February 23, 2023 committee meeting.

Second: Mr. Dynar

Vote: 5-aye, 0-nay, 0-abstain, 0-recuse, 2-absent. Motion passed.

III. GUIDELINES AND COMPLIANCE WITH AUDIT RECOMMENDATIONS

Mr. Edmonson provided the Committee an update on the Board’s implementation of the Auditor’s recommendations. The Committee proceeded to review the draft guidelines for adjudicating complaints and concurred to include language to indicate that the list is by no means all inclusive and it can be amended by the Board at any time. During discussion, the Committee also concurred to amend section B to add the uniqueness of the situation as a factor for the Board to take into consideration when adjudicating complaints.

Motion: Mr. Earle recommended that the Board approve the draft guidelines for adjudicating complaints as modified by the Committee.

Second: Dr. Herro

Vote: 5-aye, 0-nay, 0-abstain, 0-recuse, 2-absent. Motion passed.

The Committee proceeded to consider the effects probation can have on a licensee and have the Board review Mr. Tonner’s memo. The Committee confirmed that they have accomplished what they were tasked with as it pertains to its review of the Board's Sunset Audit Report and creating more efficient and streamlined guidelines to further the Board's mission of protecting the public.

IV. AGENCY SUBSTANTIVE POLICY STATEMENTS (“SPS”)

The Committee reviewed and discussed the current Agency Substantive Policy Statements and directed staff to work with its rule writer to determine what SPS are relevant and would be appropriate to codify in statute or rule and present it to the Committee.

V. DISCUSSION AND POSSIBLE ACTION ITEMS FOR FUTURE MEETING AGENDAS

None were discussed.

VI. NEXT COMMITTEE MEETING DATE(S)

A. May 4, 2023

VII. ADJOURNMENT

Dr. Herro adjourned the meeting at 3:45 p.m.