



ARIZONA STATE BOARD OF DENTAL EXAMINERS

4205 North 7th Avenue, Suite 300 • Phoenix, Arizona 85013

Telephone (602) 242-1492 • Fax (602) 242-1445

DENTIST AND DENTAL CONSULTANT CONTINUING EDUCATION AFFIDAVIT

I, _____ (Name) _____ (License Number) hereby affirm that the Continuing Education Record below is true and correct and that all requirements of continuing education as stated in Arizona Administrative Code (AAC) Title 4, Chapter 11, Article 12 have been met. I fully understand that any false statement in this Affidavit shall be grounds for suspension, revocation, refusal to renew license or certificate or any other disciplinary action authorized by Arizona Revised Statutes § 32-1263.

DENTISTS & DENTAL CONSULTANTS (Total hours required - 72)		NUMBER OF HOURS REQUIRED	COMPLETED
R4-11-1203(1)	Dental and medical health, preventive services, dental diagnosis and treatment planning, dental recordkeeping, dental clinical procedures, managing medical emergencies, pain management, dental public health, and courses in corrective and restorative oral health and basic dental sciences, which may include current research, new concepts in dentistry, and behavioral and biological sciences that are oriented to dentistry. A licensee who holds a permit to administer general anesthesia, deep sedation, parenteral sedation or oral sedation who is required to obtain continuing education pursuant to Article 13 may apply those credit hours to the requirements of this Section.	42 credit hours minimum	
R4-11-1203(2)	Dental practice organization and management, patient management skills, and methods of health care delivery	0-18 credit hrs maximum	
R4-11-1203(3)	Chemical dependency which may include tobacco cessation	3 credit hours minimum	
R4-11-1203(4)	Infectious diseases and infectious disease control	3 credit hours minimum	
R4-11-1203(5)	CPR healthcare provider, ACLS and PALS	3 credit hours minimum	
R4-11-1203(6)	Ethics or Arizona dental jurisprudence	3 credit hours minimum	

0-24 hours maximum	Number of Hours	Of the hours listed above, state the number of hours completed by "self-study" activities as defined in AAC R4-11-1209(A)(4). A Dentist or Dental Consultant is limited to no more than 24 hours completed by "self-study" activities. Turn page over for the list of "self-study" activities. If you did not complete any "self-study" activities, enter 0.
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Date _____
State of _____
County of _____

Signature of Applicant _____

Subscribed and sworn to before me this _____ day of _____, 20____.

My Commission Expires _____

Notary Public _____

DENTIST AND DENTAL CONSULTANT CONTINUING EDUCATION

DO'S AND DON'TS

- DO** Claim credit hours taken July 1, 2012 – June 30, 2015
- DO** Enter the number of hours completed for each category. Just a checkmark is not sufficient. Make sure you have met the minimum of 72 hours.
- DO** Enter the total number of hours completed by "self-study" activities as listed in Arizona Administrative Code (AAC) R4-11-1209(A)(4). See below. If you did not complete any "self-study" activities, enter 0.
- DO** Sign the Continuing Education Affidavit and have it notarized.
- DO** Look on our website www.dentalboard.az.gov Publications/Board Rules for complete continuing education requirements.
- DO NOT** Claim more than 24 credit hours of "self-study" activities as listed in AAC R4-11-1209(A)(4). See below.
- DO NOT** Throw away your documentation of attendance. The rules require that you maintain these documents for the most recently completed renewal period.
- DO NOT** Wait until the last minute to request an extension on continuing education requirements. Send in a written extension request in lieu of your continuing education affidavit. Your completed renewal application with written extension request must be received by June 30, 2015.

Arizona Administrative Code

R4-11-1209. Types of Courses

- A4. Subject to the limitations in subsection (B), any of the following activities that provide an understanding of current developments, skills, procedures, or treatment related to the practice of dentistry:
 - a. A correspondence course video, internet or similar self-study course, if the course includes an examination and the licensee or certificate holder passes the examination;
 - b. Participation on the Board, in Board complaint investigations including clinical evaluations or anesthesia and sedation permit evaluations;
 - c. Participation in peer review of a national or state dental, dental hygiene, or denturist association or participation in quality of care or utilization review in a hospital, institution, or governmental agency;
 - d. Providing dental-related instruction to dental, dental hygiene, or denturist students, or allied health professionals in a recognized dental school, recognized dental hygiene school, or recognized denturist school, or providing dental-related instruction sponsored by a national, state, or local dental, dental hygiene, or denturist association;
 - e. Publication or presentation of a dental paper, report, or book authored by the licensee or certificate holder that provides information on current developments, skills, procedures, or treatment related to the practice of dentistry. A licensee or certificate holder may claim credit hours:
 - i. Only once for materials presented;
 - ii. Only if the date of publication or original presentation was during the applicable renewal period; and
 - iii. One credit hour for each hour of preparation, writing, and presentation; or
 - f. Providing dental, dental hygiene, or denturist services in a Board-recognized charitable dental clinic or organization.
- B. The following limitations apply to the total number of credit hours earned per renewal period in any combination of the activities listed in subsection (A)(4):
 - 1. Dentists and Dental Hygienists, no more than 24 hours;
 - 2. Denturists, no more than 12 hours;
 - 3. Retired or Restricted Permit Holder Dentists or Dental Hygienists, no more than nine hours; and
 - 4. Retired Denturists, no more than three hours.